About This Role:

4-H Youth Development within K-State Research and Extension (KSRE) is seeking multiple Summer Interns to provide high quality local and regional 4-H programming to Kansas youth. These individuals will be responsible for planning, organizing, and facilitating lessons to youth with research-based curriculum provided by Extension.

This full-time, twelve week internship will run approximately May 23, 2022 – August 12, 2022. Interns will know their selected sites by May 1, 2022.

RESPONSIBILITIES:

• Plan, coordinate, promote, teach and evaluate educational programs under the direction of the 4-H Youth Development Educators and coaching team.
• Assist with coordinating and teaching at Extension programs such as 4-H summer camps, day camps, and other youth events.
• Distribute and collect program evaluations for programs delivered.
• Complete program reports tracking participants engagement in programming.
• Assist with youth and volunteer recruitment.
• Prepare newsletter articles, news releases, and other program promotional materials.
• Participate in professional staff development.
• Complete other responsibilities assigned by the mentoring extension faculty.

HOUSING:
The host office will assist the intern in locating housing options. Interns should anticipate paying for housing.

HOST SITES:

Districts - 21 Central District – Edwards, Stafford Counties; Chisholm Trail District – Dickinson County; Frontier District – Osage, Anderson, Franklin Counties; Meadowlark District – Nemaha County; Midway District, Russell County; Phillips-Rooks District – Phillips, Rooks Counties; Post Rock District – Jewell, Osborne, Smith Counties; River Valley District – Republic, Allen Counties; Sunflower District – Sherman County; Twin Creeks District – Decatur, Graham, Norton, Sheridan Counties; Walnut Creek District – Ness, Rush Counties; Wildcat District – Crawford, Labette, Montgomery, Wilson Counties

Counties – Atchison, Barber, Brown, Butler, Cherokee, Coffey, Douglas, Geary, Grant, Harvey, Johnson, Leavenworth, Lyon, McPherson, Morton, Reno, Rice, Wabaunsee, Wyandotte

K-State Campus – State 4-H Office – STEM; State 4-H Office - Equine
Why Join Us: In 4-H, we believe in the power of young people. We see that every child has valuable strengths and real influence to improve the world around us. We are America’s largest youth development organization —empowering nearly six million young people across the U.S. and over 74,000 youth in Kansas with the skills to lead for a lifetime. For more information about us, please visit http://www.kansas4-h.org/ and www.ksre.k-state.edu.

We Support Diversity and Inclusion: Kansas State University embraces diversity and inclusion. The university actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, students, and others. The University is dedicated to promoting the Principles of Community.

What You’ll Need to Succeed: Minimum Qualifications:
- Requires a high school diploma or equivalent.
- Must be a legal adult over 18 years of age.
- Ability to communicate effectively, both orally and in writing, with individuals, groups and through mass media and social media.
- Possess computer skills including email, internet, and Microsoft Office Programs.

Preferred Qualifications:
- Educational background and/or work experience with youth.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Experience working with diverse audiences.

Other Requirements:
- Applicants must be currently authorized to work in the United States at the time of employment.
- Requires a valid driver’s license and a willingness to travel in state to achieve program objectives including night and weekend events.

How to Apply: Please submit the following documents:
2. Letter of interest
   a. Include your preferred host site in your letter of interest
3. Resume

Screening of Applications Begins: Immediately and continues until positions are filled. For best consideration, apply by April 8, 2022.

Anticipated Hiring Salary Range: $17.00 / hr

Equal Employment Opportunity: Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability or status as a protected veteran.

Background Screening Statement: In connection with your application for employment, Kansas State University will procure a Background Screen on you as part of the process of considering your candidacy as an employee.